Minutes of PTFA AGM, 3rd October 2018

In Attendance: Jo Aldridge (Chair), Mrs Cahalan, Denise Creed, Hannah Bishop, Shelley Causer, Karen Ball, Sarah Cottril, Miss Challinor, Rachel Richardson, Claire Griffin

1. JA thanked Karen & Denise for all their contributions to the PTFA over the previous years as both Chair and Treasurer
2. **Financial Statements** DC presented the financial accounts for the years 2017/18 and the group accepted these as a correct record
	1. The total at the end of the year was £3011
	2. Main income from last year was the Summer Fayre – this included a £for£ donation from Barclays Bank.
	3. The changes to the Disco format (giving goody bags and bottled water on arrival for a slight increase in door charge) has made a positive difference in funds raised over the year
	4. Christmas Cards and Mugs was a new addition and successfully raised over £300 for the PTFA
	5. Total expenditure for 2017/18 was £3545
		1. £2500 to Climbing Wall
		2. £674 to Christmas Party day
		3. £213 to new PTFA Shed
		4. £158 contribution to buy leavers’ Bibles

**ACTION – DC to ask church for their contribution towards Leavers’ Bibles (2 years). KB to chase RT donation from fun run**

1. **Accounts Review** DC will liase with Helen to carry out the accounts review for year 20/16/17 and 2017/18
2. **Appointment of Officers**
	1. **Chair** Jo Aldridge appointed
	2. **Vice Chair**  Mrs Cahalan Appointed
	3. **Treasurer** Claire Peak Appointed
3. **2017/18 Review of Events** Covered in point 2
4. **Planned Expenditure to date**
	1. **Playground Seating - £1200**
	2. New Clock – approx £700
	3. Christmas Party approx £700
	4. Bibles approx £150
5. **Any other expenditure –** Mrs Cahalan will inform the PTFA when any other need is identified. The group discussed whether the PTFA could contribute an amount per child to help subsidise school trips – this was generally thought of as a good idea.
6. **2018/19 Plan of Events (see attached calendar for dates)**
	1. **Non uniform Day –** 4th December, to support our Christmas Bazaar, donations welcomed, suggested list to be confirmed
	2. **Christmas Disco** – 4th December 5pm-6pm, Yrs Rec – Yr4 there was a lot of discussion around how we can include Nursery children with the disco’s throughout the year following discussion at last Parent’s Forum. We decided that we will facilitate a disco for nursery children after school – date to be confirmed.
	3. **Christmas Bazaar** – 7th December; again, there was a lot of discussion about whether we change the format or leave it as is. We decided to leave it as previous years so that Mrs Cahalan can see how it runs and we can then make informed decisions next year. We are aware of overcrowding issues and spent a long time discussing the best way forward with this.
	4. **School disco –** 12th February; 5pm – 6pm Yrs Reception – Yr 4
	5. **Silver Snails –** 22nd March. Bring your loose change and see which house can raise the most money
	6. **Non Uniform Day –** 5th April –donations for Easter Bingo
	7. **Easter Bingo –** 9th April, 3:30pm this will be ticketed event due to overcrowding issues
	8. **Church Fayre –** June? JA to speak to Greg to see how we can support this
	9. **Fun Run** – June; TBC what stall we will run
	10. **Non Uniform Day –** 28th June? TBC
	11. **Summer Fayre –** 5th July 3:30pm – 6pm
	12. **Leavers Disco –** 9th July 5pm-6pm
7. **AOB:** it was suggested that an alternative way of paying for PTFA events might be helpful, there are 2 main alternatives payment gateways, PayPal or Parent Pay. JA to investigate and come up with preferred option.

JA to speak to CP about replacement banners as our current banner is falling apart and doesn’t have the current school logo on.